

**Office of the Registrar
General Education Transfer Credit Petition**

Name of student

Date

Program entering

Enrolling Term

By checking this box I acknowledge Official Transcripts must be submitted for review immediately: no determination will be made without Official Transcripts.

Course(s) being evaluated

Course Title	Course Number

Institution and dates where course(s) were taken

Rational for Petition

(Discuss why you think the transfer credit that is greater than 15 years old should be considered for an exception.)

Instructions for Submitting This Form:

1. Download this form to your computer.
2. Fill out the form.
3. Save the form to your computer.
4. Click "Submit This Petition to Registrar" button below.
5. Follow the prompts given by your software.